

November 1, 1999

To Whom It May Concern:

It is with great pleasure that I submit this **letter of recommendation** for **Brian D. Lowensbery** who is applying for a position with your school district. This past spring semester Brian enrolled in my **ITEC 356: Desktop Publishing** class—a recommended elective for Communications, Business Marketing, Commercial Art, Technology Education, Occupational Safety and Hygiene Management and Industrial Technology majors. In that class Brian demonstrated several characteristics necessary to be successful in a contemporary teaching environment. **ITEC 356: Desktop Publishing** is a course which emphasizes the understanding and application of desktop publishing fundamentals when designing and producing printed products. Students are required to demonstrate problem solving skills while interacting with the contemporary desktop publishing hardware and software. Brian was a conscientious and eager learner who in fact demonstrated in an exceptional way all of the preceding competencies. His excellent graphic design skills are evidenced in the products illustrated in his portfolio which he designed and produced in Microsoft Word, Adobe Illustrator, Adobe PageMaker and Quark XPress

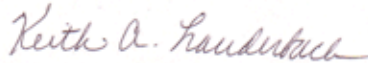
In addition to these technical competencies, he exhibited these outstanding personal characteristics: excellent writing, verbal communication and interpersonal skills. Brian is an outstanding writer who has the ability to change the style of a composition to meet the attitude required for a particular piece. In the required critiques of his classmates' work, both written and graphic, he presented clear, concise, thoughtful, neatly composed and organized comments.

In addition to his willingness and eagerness to learn Brian was a very dependable student. He was prompt to class; submitted assignments on time; presented his best effort in a consistent manner; interacted well with others in class activities; conducted thorough research; and inquired about puzzling concepts being discussed. All students related well with Brian due to his openness, friendliness and straight forwardness.

These traits would allow me to predict that Brian will be highly successful in his pursuit career. He will be a valuable asset to any educational organization. If I had the opportunity to hire him today, I would not hesitate.

If you have any further questions concerning Brian's qualifications, please call me at Millersville University, 872-3323, or contact me by e-mail at klauderb@marauder.millersv.edu.

Sincerely,



Keith A. Lauderbach, D.Ed.
Professor
Department of Industry & Technology